

**Section 4(1)(a) of RTI Act, 2005**  
**Files / Records of Organisation (Year 2024)**

S.No	File No.	Subject
<b>HR Section</b>		
1	E1097477 DPAR-CSG0HRD(APPR)/3/2023-HRM-dparegovsec	Annual Appraisal
2	E1284787DPAR-CSG0HRD(APPR)/1/2024-HRM-dparegovsec	Quarterly Appraisal
3	E1307541 DPAR-CSG0HRD(ATTN)/1/2024-HRM-dparegovsec	CSG Attendance and Remuneration
4	E1020104 DPAR-CSG0HRD(EEAE)/1/2023-HRM-dparegovsec	Employee Engagement Activities and Event
5	E1302094 DPAR-CSG0HRD(ICMH)/1/2024-HRM-dparegovsec	Hiring (Senior positions)
6	E1310636 DPAR-CSG0HRD(ICH)/2/2024-HRM-dparegovsec	Hiring (Junior positions)
7	E1307722 DPAR-CSG0HRD(ICMH)/2/2024-HRM-dparegovsec	Relieving and Experience Letter (Senior positions)
8	E1294456 DPAR-CSG0HRD(ICH)/1/2024-HRM-dparegovsec	Relieving and Experience Letter (Junior positions)
9	E-975337 DPAR-CSG0HRD(MPRS)/1/2022-HRM-dparegovsec	Manpower Sourcing Agency
10	E1318816 DPAR-CSG0HRD(SME)/1/2024-HRM-dparegovsec	SME Hiring and Remuneration
11	E1003342 DPAR-CSG0HRD(CAMR)/1/2023-HRM-dparegovsec	Hiring Candidates for Internship
12	E 1318327DPAR-CSG0HRD(OTH)/4/2024-HRM-dparegovsec	Team Outing
<b>Admin Section</b>		
1	E987115 DPAR-CSG0ADMI(PITS)/1/2023-ADMN-dparegovsec-Part(3)	CSG Building
2	E207414 CSG-ADMN0DOC/2/2020-HR MGR-CENTRE FOR SMART GOVERN .	Executive Committee
3	E 124881 CSG-ADMN0GC/1/2019-HR MGR-CENTRE FOR SMART GOVERNANCE	Governing Council
4	E1282979 DPAR-CSG0ADMI(PITG)/1/2024-ADMN-dparegovsec E1318931 DPAR-CSG0ADMI(PITG)/2/2024-ADMN-dparegovsec	Purchase of IT Goods
5	E1283408 DPAR-CSG0ADMI(PNIG)/1/2024-ADMN-dparegovsec	Purchase of Non IT Goods
6	E1282970 DPAR-CSG0ADMI(PNIS)/1/2024-ADMN-dparegovsec	Purchase of Non IT Services
7	E1281811 DPAR-CSG0ADMI(PSSL)/1/2024-ADMN-dparegovsec	Purchase and renewal of SSL Certificates
8	E1283277 DPAR-CSG0ADMI(OTH)/3/2024-ADMN-dparegovsec	Vehicle services
9	E977061 DPAR-CSG0ADMI(PNIG)/1/2023-ADMN-dparegovsec-Part(1) .	House Keeping/Pantry Goods
10	E1100352 DPAR-CSG0ADMI(OTH)/75/2023-HRM-dparegovsec	RTI File
11	E978162 DPAR-CSG0ADMI(LALC)/1/2023-HRM-dparegovsec	LA/LC File

<b>S.No</b>	<b>File No.</b>	<b>Subject</b>
12	E1290523 DPAR-CSG0ADMI(GENC)/1/2024-HRM-dparegovsec	General File
13	1. E1206696 File No.: DPAR-CSG0PROC(PITS)/4/2023-ADMN-dparegovsec (Data Migration)	Procurement (Tender File)
<b>Accounts Section</b>		
1	E 1147023 DPAR-CSG0ACT(PAYS)/19/2023-ACCSG-dparegovsec	Salary
2	E1307541 DPAR-CSG0HRD(ATTN)/1/2024-HRM-dparegovsec	Remuneration for SME
3	E1282979 DPAR-CSG0ADMI(PITG)/1/2024-ADMN-dparegovsec E1318931 DPAR-CSG0ADMI(PITG)/2/2024-ADMN-dparegovsec	Procurement of IT Goods
4	E1283408 DPAR-CSG0ADMI(PNIG)/1/2024-ADMN-dparegovsec	Procurement of Non-IT Goods
5	E1282970 DPAR-CSG0ADMI(PNIS)/1/2024-ADMN-dparegovsec	Procurement of Non-IT Services
6	E 958029 CSG-ACCT0UTIB/1/2022-ACCSG-dparegovsec	Utility Bills
7	E 968897 DPAR-CSG0ACT(PAYS)/3/2022-ACCSG-dparegovsec	Office Rent
8	E 968903 DPAR-CSG0ACT(PAYS)/6/2022-ACCSG-dparegovsec	Telephone Bills/Broad Band
9	E 989054 DPAR-CSG0ADMI(OTH)/4/2023-ADMN-dparegovsec	House Keeping Services
10	E 1283277 DPAR-CSG0ADMI(OTH)/3/2024-ADMN-dparegovsec	Hiring of Vehicles
11	E1002336 DPAR-CSG0ADMI(PNIS)/1/2023-ADMN-dparegovsec-Part (1)	Stationary
12	E 968896 DPAR-CSG0ACT(PAYS)/2/2022-ACCSG-dparegovsec E 968967 DPAR-CSG0ACT(PAYS)/19/2022-ACCSG-dparegovsec	Fuel Charges and Vehicle Maintenance
13	E 1102335 DPAR-CSG0ACT(PNIS)/2/2023-ACCSG-dparegovsec E 1102329 DPAR-CSG0ACT(PNIS)/1/2023-ACCSG-dparegovsec	Professional Fee
14	E 1003342 DPAR-CSG0HRD(CAMR)/1/2023-HRM-dparegovsec	Stipend for Interns
15	E 968927 DPAR-CSG0ACT(PAYS)/14/2022-ACCSG-dparegovsec E 1077077 DPAR-CSG0ACT(PAYS)/13/2023-ACCSG-dparegovsec E 968947 DPAR-CSG0ACT(PAYS)/16/2022-ACCSG-dparegovsec	Reimbursement for Food, Vehicle, Stay and others
16	E-975337 DPAR-CSG0HRD(MPRS)/1/2022-HRM-dparegovsec	Recruitment Services
17	E 1063243 DPAR-CSG0HRD(OTH)/1/2023-HRM-dparegovsec	General Insurance
18	E 1000584 DPAR-CSG0ADMI(PSSL)/1/2023-ADMN-dparegovsec	Purchase and renewal of SSL Certificate and Security Audit
19	E 1140964 DPAR-CSG0ACT(PAYS)/17/2023-ACCSG-dparegovsec	Miscellaneous Expenditure - Purchase of Housekeeping Goods, Vacuum Service, Repairs and Maintenance, Purchase of Water Cans, Meeting Expenses Etc.

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